

# RIGHT TO KNOW DAY 2023

# RIGHTS 2

# RECORDS

Public sector openness and transparency are vital values in a thriving democratic society. Excessive secrecy, on the other hand, feeds conspiracy theories and weakens the public's confidence in government.

## WHO?

Anyone can request records from the government under the FOI Act. It is not necessary for the requestor to be a citizen or resident of the Cayman Islands.



## WHAT?

You can ask for any record held by the government under the FOI Act. Your request should be in writing and contain enough information to assist with identifying the records.



## WHERE?

Your FOI request should be sent to the government entity that you believe holds the records you seek:

Contact the public authority via email, telephone or by visiting their office. Look for contact details on the National Archive's list of public authorities:

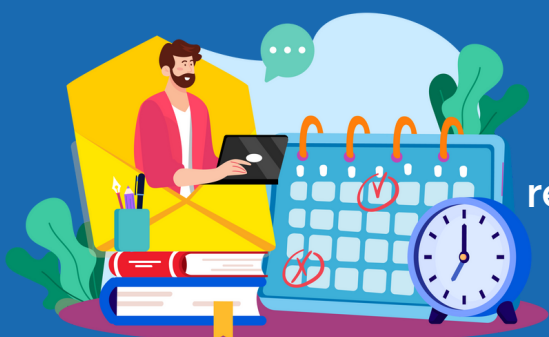
<http://www.cina.gov.ky/portal/page/portal/cnahome/publications/list-foi-public-authorities>

Or ask us on [info@ombudsman.ky](mailto:info@ombudsman.ky) or (345) 946 6283.



## WHEN?

You are entitled to an initial decision on your request within 30 days. If you are unhappy with the response or have not received a response, you should ask for an internal review, which can take an additional 30 days. If you remain unsatisfied with the government's response, you should make an appeal to the Office of the Ombudsman.



## WHY?

The public has a right to access the records of the government, balanced with reasonable exemptions. All records are open to the public, unless there is a good reason for withholding them under the FOI Act.

